



# **BOROUGH OF CHAMBERSBURG, PA**

## **FY 2018 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (C.A.P.E.R.)**

*Submitted: September 28, 2019*

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**



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## CR-00 – Executive Summary

In accordance with the Federal Regulations found in 24 CFR Part 570, the Borough of Chambersburg, Pennsylvania has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2018 through June 30, 2019.

This is the Borough of Chambersburg's fourth CDBG program year as a new Federal entitlement community. The Borough of Chambersburg became a Federal entitlement community receiving Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) on July 22, 2015. The first Five Year Consolidated Plan was prepared for 2015-2019. The Five Year Consolidated Plan allows a community to take a comprehensive approach to use resources granted to the community by HUD. The Borough of Chambersburg submits yearly an Annual Action Plan containing the proposed activities outlining the use of CDBG fund for the upcoming program year. The Annual Action Plan relates the activities to goals and objectives outlined in the Five Year Consolidated Plan.

The Consolidated Annual Performance and Evaluation Report (CAPER) describes the activities undertaken during this time period for funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG). The projects/activities and accomplishments described in this CAPER principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents in the Borough of Chambersburg. The Borough of Chambersburg is part of the Eastern PA Continuum of Care (CoC), which serves a total of thirty-three (33) counties in Pennsylvania. Specifically, the Borough of Chambersburg belongs to the South Central Regional Homeless Advisory Board (RHAB) which oversees the Continuum of Care Network for nine (9) counties including: Adams; Bedford; Blair; Cambria; Centre; Franklin; Fulton; Huntingdon; and Somerset counties.

This document details how the Borough of Chambersburg used the funds from the HUD program to benefit low- and moderate-income persons in the Borough. It also includes an explanation on how the HUD funds were used to leverage or match other funds.

The Borough of Chambersburg's FY 2018 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public display and comment at the following locations:

- **Borough of Chambersburg, Land Use and Community Development Department, Community and Economic Development Office** - 100 South 2nd Street, Chambersburg, PA 17201
- **Coyle Free Library** - 102 North Main Street, Chambersburg, PA 17201
- **Borough of Chambersburg Recreation Center** - 235 South Third Street, Chambersburg PA, 17201

The CAPER was also available on the Borough’s website (<http://www.borough.chambersburg.pa.us>). The “Draft” CAPER was advertised in “The Public Opinion,” newspaper on Tuesday, September 10, 2019 for the required 15-day public comment period, which began on Wednesday, September 11, 2019 until Wednesday, September 25, 2019.

**Grants Received –**

The Borough of Chambersburg received the following grant amounts during the time period of July 1, 2018 through June 30, 2019:

	CDBG	Total
FY 2018 Entitlement Grants	\$ 349,543.00	\$ 349,543.00
Program Income	\$ 0.00	\$ 0.00
<b>Total Funds Received:</b>	<b>\$ 349,543.00</b>	<b>\$ 349,543.00</b>

**Table 1 – Grant Amounts for FY 2018**

This chart only includes funds received during July 1, 2018 through June 30, 2019.

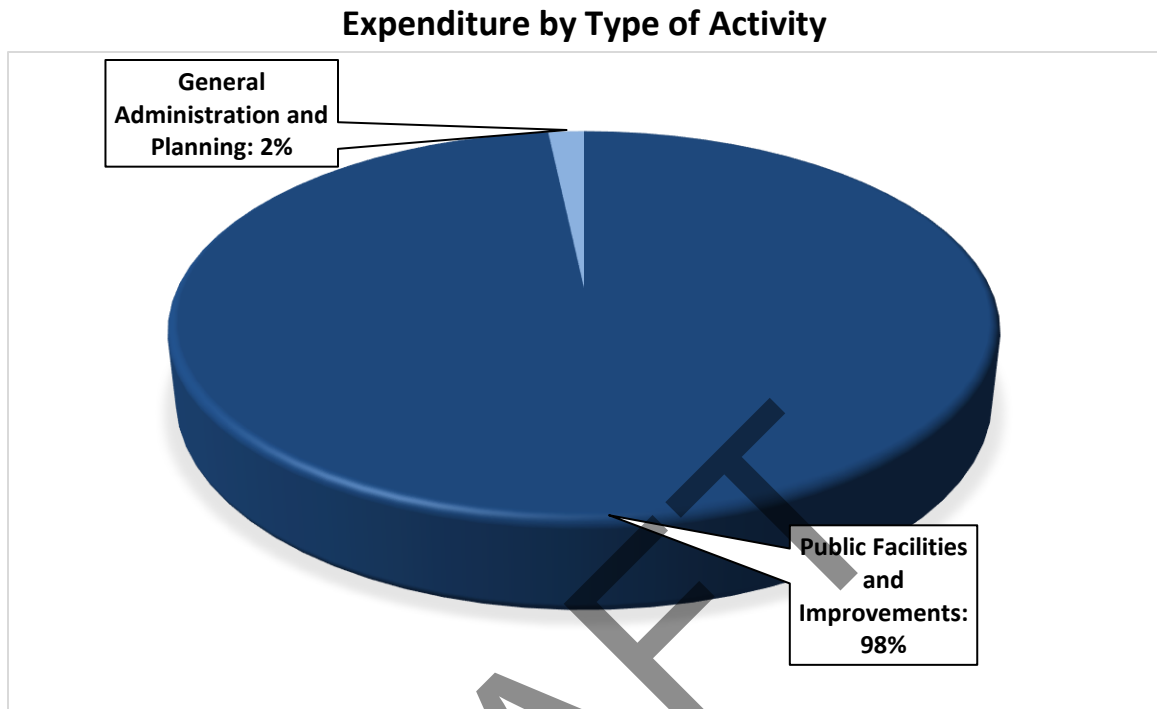
**Funds Expended –**

The funds shown in the following chart are funds that were expended during the time period of July 1, 2018 through June 30, 2019.

Funding Sources	Total Funds Expended
Community Development Block Grant (CDBG)	\$ 421,338.38
<b>Total:</b>	<b>\$ 421,338.38</b>

**Table 2 – Total Funds Expended**

The CDBG expenditures by type of activity are shown below.



Type of Activity	Expenditure	Percentage
Public Facilities and Improvements	\$ 414,274.03	98.32%
General Administration and Planning	\$ 7,064.35	1.68%
<b>Total:</b>	<b>\$ 421,338.38</b>	<b>100.00%</b>

**Table 3 – Expenditure by Type of Activity**

*\*Note: The numbers in this chart are taken from the PR-54-CDBG Community Development Block Grant Performance Profile downloaded from IDIS.*

**Regulatory Caps and Set-Asides –**

The Borough of Chambersburg’s program administration expenditures were within the regulatory cap for the CDBG program. This is shown in the table below:

	<b>CDBG</b>
FY 2018 Entitlement Grant	\$ 349,543.00
FY 2018 Program Income	\$ 0.00
Administrative Cap Allowance	20.0%
Maximum Allowable Expenditures	\$ 69,908.60
Total Administration Obligations	\$ 62,000.00
<b>Administrative Percentage:</b>	<b>17.74%</b>

**Table 4 – Regulatory Caps and Set-Asides**

The Borough of Chambersburg’s CDBG program Total Administrative Obligations were \$63,716.00 which is 17.74% of the CDBG expenditures, which is less than the 20% cap for CDBG administrative expenditures.

**CDBG Public Service Activity Cap –**

	<b>CDBG</b>
FY 2018 Entitlement Grant	\$ 349,543.00
Prior Year Program Income	\$ 0.00
Public Service Cap Allowable	15.0%
Maximum Allowable Expenditures	\$ 52,431.45
Total Public Services Funds Obligated	\$ 14,600.00
<b>Public Service Percentage:</b>	<b>4.18%</b>

**Table 5 – CDBG Public Service Activity Caps**

The Borough of Chambersburg obligated \$14,600.00 in funds for public services, which was below the 15% cap for public services. The Borough spent \$2,454.00 of prior year funds.

### **Five Year Strategies and Goals:**

The Strategies and Goals for the FY 2015-2019 Five Year Consolidated Plan for the Borough of Chambersburg are the following:

#### **Housing Priority**

There is a need to improve the quality of the housing stock in the Borough and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

#### **Goals/Strategies:**

- **HS-1 Housing Rehabilitation** - Continue to rehabilitate the existing owner and renter occupied housing stock in the Borough, including handicap accessibility modifications.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the Borough through new construction and rehabilitation of vacant units.
- **HS-3 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice through monitoring, education, and outreach.
- **HS-4 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, and requiring housing counseling training.

#### **Homeless Priority**

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

#### **Goals/Strategies:**

- **HO-1 Operation/Support** - Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support the efforts of local agencies' to provide emergency shelter, transitional housing, and permanent supportive housing through new construction and rehabilitation.

#### **Other Special Needs Priority**

There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with special needs.

**Goals/Strategies:**

- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **SN-2 Social Services** - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

**Community Development Priority**

There is a need to improve the public and community facilities, infrastructure, public services, code enforcement, public safety, clearance, and the quality of life in Chambersburg Borough.

**Goals/Strategies:**

- **CD-1 Community Facilities** - Improve the Borough's parks, recreational centers, trails, bikeways, and public and community facilities through rehabilitation, new construction and handicap accessibility improvements.
- **CD-2 Infrastructure** - Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.
- **CD-3 Public Services** - Improve and increase programs for the youth, the elderly, the disabled, and social/welfare programs for Borough residents.
- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the Borough.
- **CD-5 Public Safety** - Improve the public safety facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.
- **CD-6 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned, dilapidated structures throughout the Borough.

**Economic Development Priority**

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment of the residents of Chambersburg Borough.

**Goals/Strategies:**

- **ED-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **ED-2 Financial Assistance** - Support business and commercial growth with low interest loans and incentives for rehabilitation and new construction to assist in their expansion and new development.



- **ED-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites and facilities.

**Administration, Planning, and Management Priority**

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

**Goals/Strategies:**

- **AM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

**FY 2018 CDBG Budget:**

The chart below lists the FY 2018 CDBG activities that were funded:

Project ID Number	Project Title/Description	FY 2018 CDBG Budget	FY 2018 CDBG Expenditures	Comments
CD-18-01	<b>General Administration</b> – General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	\$ 62,000.00	\$ 0.00	The remaining funds will be expended during the FY 2019 CAPER period.
CD-18-02	<b>Elder Street Reconstruction</b> – Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable	\$ 272,943.00	\$ 32,289.38	Funds were drawn during the FY 2018 CAPER period from the FY 2016 and FY 2017 allocation. The accomplishment data will be reflected in the FY 2019 CAPER.

	warning plates. (Multi-year Activity)			
CD-18-03	<b>BIOPIC, Inc. – Job Training For Youth</b> - Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all “at-risk” youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and “soft skills” training essential to competitive employment.	\$ 14,600.00	\$0.00	The funds will be expended during the FY 2019 CAPER period.

**National Objective:**

The Borough of Chambersburg met its National Objective requirement of principally low- and moderate-income persons. The Borough expended \$421,338.38 in CDBG funds during this CAPER period. Included in this amount was \$7,064.35 for Planning and Administration, which leaves a balance of \$414,274.03 that was expended for project activities. \$414,274.03 was expended on activities that benefitted low- and moderate-income persons. This produced a Low/Mod Benefit Percentage of 100.00%. These funds were expended in low/mod income areas or to benefit low/mod households for activities identified in the Borough’s Five Year Consolidated Plan.

**Substantial Amendment:**

The Borough of Chambersburg did not prepare any Substantial Amendments during this CAPER period.

## CR-05 – Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

This is the Borough's fourth year of the FY 2015-2019 Five-Year Consolidated Plan designed to address the housing and non-housing needs of Borough residents. This is also the Borough of Chambersburg's third year as a new Federal Entitlement Community. This year's CAPER reports on the actions and achievements the Borough accomplished in Fiscal Year 2018.

The CAPER for the FY 2018 Annual Action Plan for the Borough of Chambersburg includes the Borough's CDBG Program and outlines which activities the Borough undertook during the program year beginning July 1, 2018 and ending June 30, 2019. The Borough of Chambersburg is the lead entity and administrator for the CDBG funds.

The CDBG Program and activities outlined in this FY 2018 CAPER principally benefited low- and moderate-income persons and funding was targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents.

The Borough during this CAPER period budgeted and expended FY 2018 CDBG funds on the following strategies:

- **Housing Strategy – HS** – Budget \$0.00, expended \$0.00
- **Homeless Strategy – HO** – Budget \$0.00, expended \$0.00
- **Other Special Needs Strategy – SN** – Budget \$0.00, expended \$0.00
- **Community Development Strategy – CD** – Budget \$272,943, expended \$32,289.38
- **Economic Development Strategy – ED** – Budget \$14,600.00, expended \$0.00
- **Administrative Strategy – AM** – Budget \$62,000.00, expended \$0.00

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

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*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.*

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 Overall Coordination	Administration, Planning, and Management	CDBG: \$62,000.00	Other	Other	5	4	80.00%	1	1	100.00%

<b>CD-1 Community Facilities</b>	Non-Housing Community Development	<b>CDBG: \$0.00</b>	Other	Other	3	0	0.00%	-	-	-

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<p><b>CD-2 Infrastructure</b></p>	<p>Non-Housing Community Development</p>	<p><b>CDBG:</b> \$272,943.00</p>	<p>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit</p>	<p>Persons Assisted</p>	<p>8,420</p>	<p>1,298</p>	<p>15.42%</p>	<p>750</p>	<p>0</p>	<p>0.00%</p>
<p><b>CD-3 Public Services</b></p>	<p>Non-Housing Community Development</p>	<p><b>CDBG:</b> \$0.00</p>	<p>Public service activities other than Low/Moderate Income Housing Benefit</p>	<p>Persons Assisted</p>	<p>350</p>	<p>0</p>	<p>0.00%</p>	<p>-</p>	<p>-</p>	<p>-</p>
<p><b>CD-4 Code Enforcement</b></p>	<p>Non-Housing Community Development</p>	<p><b>CDBG:</b> \$0.00</p>	<p>Housing Code Enforcement/ Foreclosed Property Care</p>	<p>Household Housing Unit</p>	<p>0</p>	<p>0</p>	<p>0.00%</p>	<p>-</p>	<p>-</p>	<p>-</p>

<b>CD-5 Public Safety</b>	Non-Housing Community Development	<b>CDBG: \$0.00</b>	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	-	-	-
<b>CD-6 Clearance</b>	Non-Housing Community Development	<b>CDBG: \$0.00</b>	Buildings Demolished	Buildings	5	0	0.00%	-	-	-
<b>ED-1 Employment</b>	Economic Development	<b>CDBG: \$14,600.00</b>	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15	0	0.00%	15	0	0.00%
<b>ED-1 Employment</b>	Economic Development	<b>CDBG: \$0.00</b>	Jobs created/retained	Jobs	0	0	0.00%	-	-	-
<b>ED-2 Financial Assistance</b>	Economic Development	<b>CDBG: \$0.00</b>	Businesses assisted	Businesses Assisted	0	0	0.00%	-	-	-
<b>ED-3 Redevelopment Program</b>	Economic Development	<b>CDBG: \$0.00</b>	Businesses assisted	Businesses Assisted	0	0	0.00%	-	-	-
<b>HO-1 Operation/Support</b>	Homeless	<b>CDBG: \$0.00</b>	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	-	-	-



<b>HO-1 Operation/Support</b>	Homeless	<b>CDBG: \$0.00</b>	Homeless Person Overnight Shelter	Persons Assisted	0	0	0.00%	-	-	-
<b>HO-2 Housing</b>	Homeless	<b>CDBG: \$0.00</b>	Homeless Person Overnight Shelter	Persons Assisted	0	0	0.00%	-	-	-
<b>HS-1 Housing Rehabilitation</b>	Affordable Housing	<b>CDBG: \$0.00</b>	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	0.00%	-	-	-
<b>HS-2 Housing Construction/Rehabilitation</b>	Affordable Housing	<b>CDBG: \$0.00</b>	Rental units constructed	Household Housing Unit	0	0	0.00%	-	-	-
<b>HS-2 Housing Construction/Rehabilitation</b>	Affordable Housing	<b>CDBG: \$0.00</b>	Rental units rehabilitated	Household Housing Unit	0	0	0.00%	-	-	-
<b>HS-2 Housing Construction/Rehabilitation</b>	Affordable Housing	<b>CDBG: \$0.00</b>	Homeowner Housing Added	Household Housing Unit	0	0	0.00%	-	-	-
<b>HS-3 Fair Housing</b>	Affordable Housing	<b>CDBG: \$0.00</b>	Other	Other	3	2	66.67%	-	-	-
<b>HS-4 Homeownership</b>	Affordable Housing	<b>CDBG: \$0.00</b>	Direct Financial Assistance to Homebuyers	Households Assisted	0	0	0.00%	-	-	-
<b>SN-1 Housing</b>	Non-Homeless Special Needs	<b>CDBG: \$0.00</b>	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	0.00%	-	-	-

<b>SN-2 Social Services</b>	Non-Homeless Special Needs	<b>CDBG: \$0.00</b>	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20	0	0.00%	-	-	-
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Table 6 – Accomplishments – Program Year & Strategic Plan to Date

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**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During the FY 2018 CDBG Program Year, the Borough of Chambersburg proposed to address the following strategies and specific objectives from its Five Year Strategic Initiatives:

### **Community Development Priority**

There is a need to improve the public and community facilities, infrastructure, public services, code enforcement, public safety, clearance, and the quality of life in Chambersburg Borough.

#### **Goals/Strategies:**

**CD-2 Infrastructure** - Improve the Borough's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, sewer, water, storm water management, bridges, green infrastructure, etc.

- **Elder Street Reconstruction** – Programmed funds to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)

The Elder Street Reconstruction project is underway and Phase II was not completed during this CAPER period. This phase will be completed by the end of the FY 2019 CAPER period.

### **Administration, Planning, and Management Priority**

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

#### **Goals/Strategies:**

**AM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **General Administration** - Programmed funds for General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.

The Borough continued to use CDBG funds to pay for administrative and office expenses of the CDBG program.

**CR-10 – Racial and Ethnic composition of families assisted**

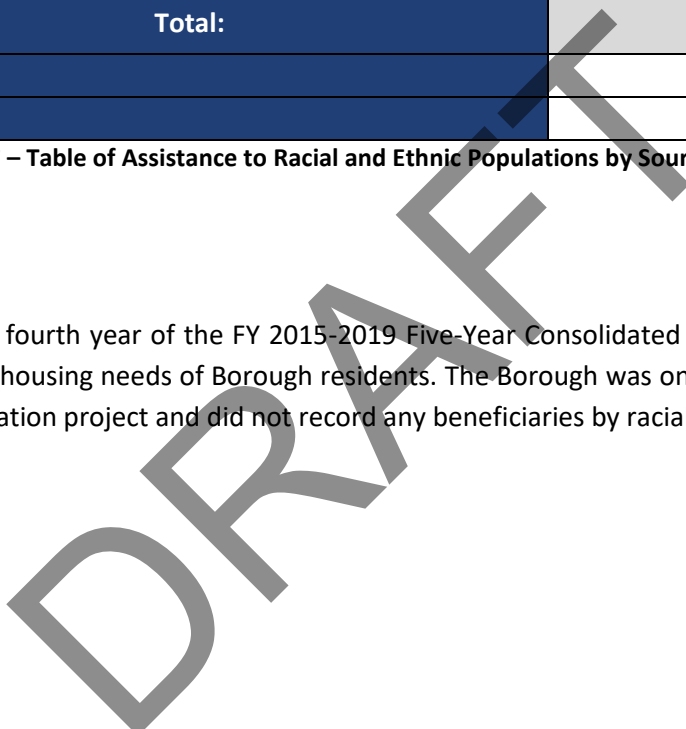
Describe the families assisted (including the racial and ethnic status of families assisted).  
 91.520(a)

	CDBG
White	0
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total:</b>	0
Hispanic	0
Not Hispanic	0

**Table 7 – Table of Assistance to Racial and Ethnic Populations by Source of Funds**

**Narrative**

This is the Borough’s fourth year of the FY 2015-2019 Five-Year Consolidated Plan designed to address the housing and non-housing needs of Borough residents. The Borough was only able to spend funds on its General Administration project and did not record any beneficiaries by racial or ethnic group.



**CR-15 – Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	FY 2018	\$ 349,543.00	\$ 421,338.38

**Table 8 – Resources Made Available**

**Narrative**

The Borough of Chambersburg received the following grant amounts during the period of July 1, 2018 through June 30, 2019:

- **CDBG Allocation** – \$349,543.00
- **CDBG Program Income** – \$0.00
- **Total Funds Received** – **\$349,543.00**

During this CAPER period, the Borough of Chambersburg expended \$421,338.38 in CDBG funds prior year allocations.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Borough Wide	100%	100%	The Borough funded three (3) projects during this CAPER period: General Administration, Elder Street Reconstruction, and BIOPIC. Inc.

**Table 9 – Identify the geographic distribution and location of investments**

**Narrative**

The Borough of Chambersburg allocated its CDBG funds based on principally benefiting low- and moderate-income persons. The Borough has a public benefit ratio of 100% of its funds, which principally benefit low- and moderate-income persons. In selecting projects for funding, the following criteria were used:

- The Elder Street Reconstruction activity is either located in a low- and moderate-income census area and has a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.

The Elder Street Reconstruction activity is located in a census tract and block group with 70.42% of the households are low- and moderate-incomes and a percentage of minority persons above the average for the Borough of Chambersburg.

### Leveraging

**Explain how Federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

In addition to its CDBG funds, the following other public resources have been received by agencies in the Borough of Chambersburg:

- **Elm Street Program** – The Borough of Chambersburg received \$250,000 in State Elm Street funds to assist rental properties, churches, homeowner households, and nonprofits.
- **The Franklin County Housing Authority** – was awarded \$551,565.00 in its FY 2018 Capital Funds Grant. In addition, the Housing Authority received \$837,624.00 in its FY 2018 Capital Funds Grant.

During this CAPER period, the following funds were received through the Continuum of Care Grant in the Borough of Chambersburg:

- **Maranatha Rapid Rehousing** - \$286,578
- **Franklin County/Fulton County Homeless Assistance** - \$178,435
- **Maranatha Candleheart** - \$160,232
- **Franklin/Fulton County Plus Care project** - \$83,352

The Borough of Chambersburg does not have any publicly owned land or property within the jurisdiction that was part of the CDBG program. This question is not applicable to the Borough of Chambersburg.

**CR-20 – Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	0
Number of households supported through the acquisition of existing units	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>

Table 11 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

During FY 2018 the Borough of Chambersburg did not use its CDBG funds for housing projects, but rather for infrastructure improvements including street reconstruction and accessibility improvements. As such, during the Borough’s fourth year as a Federal Entitlement Community, the Borough prioritized infrastructure improvements. The Borough will continue to engage in code enforcement and remain an active participant in the Franklin County Housing Task Force.

**Discuss how these outcomes will impact future annual action plans.**

The Borough of Chambersburg worked toward achieving its goal of providing decent, safe, sound, and affordable housing for its low- and moderate-income residents. As this was the Borough’s fourth year as a federal entitlement community, the Borough had limited CDBG funds to address issues of housing. Instead the Borough reconstructed deteriorating infrastructure improvements.

Due to limited funds the Borough did not use any CDBG funds to carry out any housing rehabilitation. The Borough during this CAPER period worked with the Elm Street Group to identify what the group will use the State Elm Street funds for in the coming years.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Persons Served	CDBG Actual
Extremely Low-income	0
Low-income	0
Moderate-income	0
<b>Total</b>	<b>0</b>

Table 12 – Number of Persons Served

**Narrative Information**

The Borough of Chambersburg used its limited CDBG funds to address its numerous community development needs. The Borough of Chambersburg is exploring ways to partner with the non-profit housing providers to address affordable housing needs in the Borough.

**Address the "Worst-Case" Housing and Housing for the Disabled:**

The Borough did not provide any FY 2018 CDBG funds for “Worst-Case” Housing and Housing for the Disabled, but the Borough continued to examine ways to assist local agencies and nonprofit providers in the development of housing to serve these needs.

**Section 215 Affordable Housing:**

The Borough of Chambersburg did not provide any FY 2018 CDBG funds for Affordable Housing, but the Borough continued to examine ways to assist local agencies and nonprofit providers in the development of Affordable Housing.



**CR-25 – Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The PA-507 CoC merged with PA-509 to create the Eastern PA CoC, serving a total of thirty-three (33) counties. The 33 counties are organized into five (5) geographically dispersed Regional Homeless Advisory Boards (RHABs). The Borough of Chambersburg belongs to the South Central Pennsylvania Regional Homeless Advisory Board (RHAB) which oversees the Continuum of Care Network for Central Pennsylvania for nine (9) counties. The South Central RHAB includes Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, and Somerset counties.

According to the Governance Charter for the PA Eastern Continuum of Care Collaborative, the mission of the PA Eastern CoC is to end homelessness throughout the 33-county Continuum of Care. The CoC works toward ending homelessness by providing a framework for a comprehensive and well-coordinated regional and local planning process. This includes identifying needs, conducting a system wide evaluation of existing resources and program activities, and building a system of housing and services that addresses those needs. This mission will be pursued through the development of long range plans to prevent and end homelessness in the geographic area, as well as the coordination necessary for successful implementation. The objectives of the CoC include the following:

- Promote development of adequate funding for efforts for preventing homelessness, rapidly rehousing homeless persons, and stabilizing their housing;
- Maximize potential for self-sufficiency among individuals and families experiencing homelessness;
- Promote full access to, and effective use of, mainstream programs.

The following goals and objectives for the Borough of Chambersburg’s Homeless Strategy have been identified for the five-year period of FY 2015 through FY 2019:

**Homeless Priority**

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

**Goals/Strategies:**

- **HO-1 Operation/Support** - Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support the efforts of local agencies to provide emergency shelter, transitional housing, and permanent supportive housing through new construction and rehabilitation.

The South Central Community Action Program (SCCAP) Franklin County Shelter staff participates in the Point-In-Time counts and conducts a Need Assessment. The SCCAP Franklin County Shelter completes a Needs Assessment on every client upon admission. The categories covered by the Needs Assessment (each with specific sub-categories) are as follows: Employment Skills/Training, Money Management, Housing, Health, Public Assistance/Type Needed, Parenting/Family, Legal, and Other/Miscellaneous.

Referrals are made to the SCCAP Franklin County Shelter for services by Franklin County Information and Referral, other agencies, shelters, police departments, hospitals, and churches.

The Continuum of Care completes a regular "Point-in-Time Count Survey" each January to determine the number of homeless individuals and families in the Eastern Pennsylvania Region. Based on the Point-In-Time Count (PITC) conducted during January 2019, the following numbers of homeless persons were reported in Franklin and Fulton Counties:

- **Unsheltered** – 15 individuals, 0 families with children, and 2 child only households
- **Transitional Housing** - 17 individuals, 0 families with children, and 1 children only
- **Emergency Shelter** - 67 individuals, 10 families with children (33 people), and 8 children only

The 2019 Point-in-Time Count was conducted on January 23, 2019.

During this CAPER period, Borough did not fund any programs that assisted with homeless outreach. Do to the Borough only receiving limited amount of CDBG funds the Borough partners with its local agencies that provide homeless assistance and outreach. The Borough worked with the Eastern PA CoC, Franklin County, the South Central Community Action Program (SCCAP) Franklin County Shelter, Franklin County Information and Referral and Maranatha Ministries.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Borough of Chambersburg assisted homeless individuals through its support of the Eastern PA CoC.

The SCCAP Franklin County Shelter has nine (9) rooms and eighteen (18) beds. Of the rooms, two (2) are for families. The remaining beds are used as needed. The SCCAP Franklin County Shelter provides temporary, emergency shelter and individualized programming, support, and follow-up.

The SCCAP Shelter did not provide services to current users of drugs and/or alcohol. Individuals cannot use drugs or alcohol on the premises of the shelter. Services were provided to elderly clients but the facility did not provide assisted living, nursing, CNA, or rehabilitation services. The Shelter also served those who are mentally and physically disabled as well as those with HIV/AIDS. Finally, the Rapid Re-Housing program has assisted the SCCAP Shelter to form partnerships with landlords.

During the program year, victims of domestic violence were provided services through Women In Need (WIN) who guarded their safety. WIN provided counseling along with Money Matters, which focused on financial stability, safety planning, groups, etc., even after they leave the shelter. Other needs were more cyclical in nature, relating to needing a job, transportation, and childcare, which were all inter-

connected and were hard to find. Housing options for victims of domestic violence were limited in Chambersburg, and waiting lists for assisted housing are long.

During the program year Maranatha Ministries offered a cold weather shelter from December through April, for an average of 20 men and women per night, from 7:00 pm to 7:00 am daily, seven days a week. Maranatha Ministries also kept an overflow of two (2) to three (3) beds for emergencies. Because other shelters in the area accepted children, this shelter adhered to its policy of not accepting children. However, if a family with children appeared, Maranatha Ministries directed them to a hotel, paying for the cost until housing could be found. Not content with merely providing just a shelter and a warm bed against the cold weather, the staff counseled guests and aided them in finding more permanent housing. The staff also directed guests to service agencies that addressed their problems.

Maranatha used the Total Person Transitional Housing Program (TPTHP) which matched a trained volunteer mentor with a community member in need. The mentor was supported by a professional case manager and many experienced support agencies in the community. Maranatha offered a variety of life training topics which included: time management; parenting; support groups; relationships; cleaning; food safety, cooking, and nutrition; budgeting; and job readiness/resumes. Maranatha also supports homeless students with food, school supplies, and new clothing for school.

The transitional housing program is a structured 18-24-month program provided by Maranatha Ministries which assisted homeless families with children with housing, by providing temporary housing and either giving them supportive services, such as obtaining their GED if they have not finished school, food from the food pantry, or by referring them to the appropriate agency for job placement, daycare, etc. Maranatha helped clients to budget their money, save for their futures and develop life-skills to help achieve self-sufficiency and become a part of the community and not return to homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The CoC has worked aggressively for the last two (2) years to reduce the length of time families with children experience homelessness. The CoC Launched a Coordinated Entry project that expanded to South Central RHAB. There has not been enough data collected on the program expansion to determine program effectiveness.

Using HUD System Performance Measure Guidance, the HMIS Lead developed a CoC Performance Report with metrics for "Length of Time" Persons Remain Homeless (LOT) and reviewed this data with

the CoC Data Committee which meets quarterly to review CoC Performance and identify needed interventions.

The CoC reduced the average number of days in Emergency Shelter and Transitional Housing by thirty-eight (38) days. Primary actions taken to improve this performance metric include reallocating all twenty-two Transitional Housing projects to Rapid Rehousing and Coordinated Entry projects, requiring 100% of CoC-funded projects to comply with the Housing First Policy, using VI-SPDAT and HMIS data to match homeless persons to their needs, and coordinating with the State ESG recipients to prioritize funds toward navigation services and street outreach. In October, the CoC will request ESG funds for housing navigation and street outreach at Coordinated Entry sites.

HMIS is used to monitor and record returns to homelessness, which is monitored through the Data Subcommittee each quarter. Based on First Year System Performance Measure results, an overall 12% of persons returned to homelessness within two (2) years. Of these 243 persons, nearly 66% (160) had exited Emergency Shelter. The CoC is significantly increasing Permanent Housing resources through reallocation and Permanent Housing bonuses, which will assist those exiting shelters. Currently, 67% of persons staying in shelters are exiting to Permanent Housing.

Upon considering the safety concerns raised by Victims of Domestic Violence service providers during reallocation planning and the CoC's lack of experience operating Rapid Rehousing for Victims of Domestic Violence, the Funding Committee chose not to reallocate high performing Domestic Violence Transitional Housing (DV-TH) projects. One DV-TH provider voluntarily reallocated to Rapid Rehousing Domestic Violence (RRH-DV) and will co-chair a workgroup to develop a model for safely operating regional RRH-DV projects, which will promote client choice in housing. The CoC is applying for a new RRH-DV project to operate in a nine (9) county region to ensure client choice in Permanent Housing is upheld.

The local CareerLink and Community Action Agencies (CAA) are the primary mainstream employment organizations working in collaboration with homeless providers and homeless individuals/families. Some of the CareerLink offices attend monthly meetings of the Regional Homeless Advisory Boards in their jurisdiction and have partnered with homeless providers on grant applications to increase/expand services specifically for homeless individuals. CAAs operate a Ready-to-Work program for persons receiving Temporary Assistance for Needy Families (TANF) benefits, in collaboration with WIB & CareerLink. The purpose of the program is to increase pre-employment skills. 81% of all CoC-funded projects are connecting with the above referenced employment partners, or others in their local communities.

The CoC has adopted the Orders of Priority for persons experiencing chronic homelessness, granting priority of permanent supportive housing beds to chronically homeless individuals and families. To improve access to Chronic Homeless beds in counties with an excess of Chronic Homeless-prioritized beds, the "Bed Turnover Policy" indicates that a bed will first be filled through the project's waiting list, then within the County, and then finally will be open CoC-wide. It will be held for seven (7) days before it is rented to a non-Chronic Homeless household.

The CoC's Veterans Leadership Engagement Committee (VLEC) developed Operational Policies, which have been adopted by the CoC Board. Homeless veterans are identified and referred to the relevant Veterans Affairs and/or HUD homeless services. The VLEC manages a by-name master list of names of veterans integrated into HMIS. The state's ESG program has prioritized funding for programs providing homeless services to veterans. The average number of days it took for homeless veterans to achieve permanent housing decreased from 37 to 33 days.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The SCCAP Franklin County Shelter works with individuals and families who are already homeless. Those individuals and families who are not yet homeless but are at risk of becoming homeless may be qualified for assistance through the SCCAP Homeless Assistance Program to help them remain housed. South Central Community Action Programs, Inc. receives ESG funds for Franklin County, which is used to fund Homeless Prevention activities, such as rent and utility assistance, and Rapid Re-Housing through the Franklin County Homeless Shelter.

The CoC does not coordinate with health care providers throughout the geographic area. There are examples of coordination in specific communities, but this is conducted mostly on an as-needed basis.

CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

The CoC has outlined its Discharge Policy for assisting persons being discharged from mental health facilities, hospitals, correction facilities, and for those aging out of foster care:

- **Mental Health Discharge** - PA has a formal policy that no discharge from a state hospital can occur unless all housing, treatment, case management and rehab services are in place at the county level. The goal is for all individuals to move into the most integrated housing of their choice in the community. Every individual in a state hospital for over 2 years must have a pre-discharge Community Support Plan that includes living arrangement. Individuals are never discharged from a state hospital to the street or shelter. Each individual is discharged to his/her own housing, housing with a friend or relative, limited size personal care home or mental health residential program.

- **Hospital Discharge** - Hospitals must have written discharge policies for "appropriate referral and transfer plans" including evaluation of a patient's capacity for self-care and possibility of being cared for in "the environment from which s/he entered the hospital." The actual discharge varies with the individual being discharged, their primary and behavioral health needs, and resources and supports available. Some shelters have protocols against accepting certain individuals directly from a hospital.
- **Corrections Facility Discharge** - Two policies are in place for those being discharged from corrections facilities: The PA Board of Probation and Parole (PBPP) policy that no one may be released on parole without approval of Home Plan by Parole Supervision Staff; and the PA Department of Corrections (DOC) Policy Statement on Inmate Reentry and Transition requiring written information on housing, photo ID, and other documentation for all inmates. The PA Dept of Corrections (DOC) and the PA Board of Probation and Parole (PBPP) are responsible for ensuring that persons are not routinely discharged into homelessness.
- **Foster Care Discharge** - Children aging out of foster care are protected by laws to ensure that youth are not discharged into homelessness. The Federal Fostering Connections Act and State Court Rule require a Transition Plan before discharge from foster care. County agencies provide limited housing support upon discharge, ending at age 21. Youth go to relatives or family, transitional living placements, four year schools, to live with roommates/friends, reunite with family of origin, or remain with foster family.

DRAFT

**CR-30 – Public Housing 91.220(h); 91.320(j)****Actions taken to address the needs of public housing**

The Franklin County Housing Authority's mission is "Providing homes that build hope and create neighborhoods." The Franklin County Housing Authority is not rated as a "troubled" agency by HUD and is recognized as a "high performer" for both PHAS (Public Housing Assessment System) and SEMAP (Section Eight Management Assessment Program).

The Capital Fund Grant award for FY 2018 was \$551,565 and was used for the following items:

- Operations: \$40,125.00
- Administration: \$55,156.00
- Fees and Costs: \$20,000.00
- Site Improvement: \$105,000.00
- Dwelling Structures: \$331,284.00
- **Total: \$551,565.00**

The Franklin County Housing Authority owns and professionally manages family communities and elderly/disabled rental apartments. The apartments are located throughout Franklin County. FCHA manages 364 public housing units throughout Franklin County and 244 public housing units in the Borough of Chambersburg. FCHA also acts as the Management Agent for four other privately owned housing communities in Franklin County. Of these, two (2) are located in Chambersburg – Sunset Terrace Townhomes, offering 24 garden style apartments and 16 townhomes, and Redwood Park Townhomes, offering 40 townhomes in 10 building clusters of 3-5 townhomes each. There are 161 families/individuals on the public housing waiting list of which 81 are elderly, 106 are single, and 138 are family. As of September 2018, this waiting list was opened. Families/individuals on the waiting list can be on multiple waiting lists at once.

The Franklin County Housing Authority also manages 295 Section 8 Housing Choice Vouchers. There is currently a waiting list of 124 families for Section 8 Housing Choice Vouchers with 42 elderly individuals, 24 individuals with a disability, and 74 families with minors. The Section 8 Housing Choice Voucher waiting list add 150 spaces to the waiting list on June 4, 2018.

According to FCHA's 2015 Five Year and Annual Plan, the strategies for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year included encouraging work and expanding housing opportunities for the very-low (50% or below AMI) and extremely low-income (30% or below AMI) residents in the County, in addition to expanding housing choices for the elderly, disabled, and Voucher-holders.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

During the FY 2018, the Franklin County Housing Authority maintained an active relationship with its residents and encourages residents of public housing to become involved in the housing authority's decision making process. The Housing Authority engaged in cooperative activities with the Boys & Girls Club in Chambersburg's Meadow Creek 2, Waynesboro Communities that Care, and Pathstone. FCHA has also developed Resident Councils in both family developments, and held elections for Resident Councils. The resident councils manage Resident Participation Funding. There is one public housing resident who sits on the Board of Directors of the Franklin County Housing Authority.

The Franklin County Housing Authority offered a First Time Homebuyer Program through Valley Community Housing Corporation (VCHC) as the General Partner and self-sufficiency coordinator. VCHC offered assistance to purchase brand new homes in the Borough of Chambersburg to qualifying low income families. In addition, eligible Section 8 Voucher holders could use their vouchers to assist in the purchase of their own home through the Section 8 Homeownership Program. The voucher assistance provided a partial payment toward the mortgage every month. Participants are assisted with budgeting and credit repair as needed, provided with homeownership education, and given support every step of the way as they purchase their home.

Eligibility requirements for the Homeownership Program:

- Have a Section 8 Voucher.
- Be consistently employed for one year before homeownership assistance starts. (Elderly people and people with disabilities are exempt from this requirement.)
- Must earn at least \$14,400 per year; with exceptions as noted above.
- Must be a first time homebuyer. (Not have owned a home in the past 3 years.)
- Be willing to utilize the voucher to purchase a home within Franklin County.
- Have credit good enough to qualify for a mortgage loan.
- Be a current or former FSS participant

**Actions taken to provide assistance to troubled PHAs**

The Franklin County Housing Authority is not designated as "troubled", and is considered a "high performer" by HUD. Therefore, no assistance is needed to improve operations of this Public Housing Authority.



**CR-35 – Other Actions 91.220(j)-(k); 91.320(i)-(j)****Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Despite efforts made by the Borough of Chambersburg and social service providers, a number of significant obstacles remained to meeting underserved needs. Due to scarce financial resources, funding was the greatest obstacle faced by the Borough of Chambersburg in meeting its underserved needs. Insufficient funding lessened the ability to fund many worthwhile public service programs, activities, and agencies. The Borough through its planning efforts used its limited resources to address the Borough of Chambersburg's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing
- High cost of rehabilitation work
- Aging in place population who need accessibility improvements
- Need major rehabilitation of the Borough's aging housing stock
- The increasing number of vacant and abandoned properties
- High unemployment rate and loss of household income
- Low wages in the service and retail sector job market

During this CAPER period, the Borough funded the following activities to address needs identified in the FY 2015-2019 Five Year Consolidated Plan:

- Elder Street Reconstruction

**Actions planned to foster and maintain affordable housing**

To foster and maintain affordable housing, the Borough of Chambersburg continued to work on ways to partner with non-profit and for-profit housing developers. The Borough and the Franklin County Housing Task Force continued to do education and outreach during this CAPER period. Due to limited funds the Borough did not use any CDBG funds to carry out any housing rehabilitation.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The revised Federal Lead Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The Borough of Chambersburg complied with Title 24, Part 35: Lead Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

**Rehabilitation Programs:**

The Borough of Chambersburg ensured that:

- Applicants for rehabilitation funding received the required lead based paint information and understood their responsibilities.
- Staff properly determined whether proposed projects were exempt from some or all lead based paint requirements.
- The level of federal rehabilitation assistance was properly calculated and the applicable lead based paint requirements were determined.
- Properly qualified personnel performed risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures were incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work were performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction were provided to occupants and documented.
- Program documents established the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitored owner compliance with ongoing lead based paint maintenance activities, when applicable.

**Homeownership Programs:**

The Borough of Chambersburg ensured that:

- Applicants for homeownership assistance received adequate information about lead based paint requirements.
- Staff properly determined whether proposed projects were exempt from some or all lead based paint requirements.
- A proper visual assessment was performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel performed paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser received the required lead based paint pamphlet and notices.

During this CAPER period, the Borough did not abate any houses for lead-based paint.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

According to the 2013-2017 American Community Survey, approximately 19.1% of Chambersburg's residents live in poverty. Female-headed households with children are particularly affected by poverty

at 34%. Additionally, 29% of all youth under the age of 18 were living in poverty. The Borough's goal of reducing the extent of poverty is 5%, based on actions the Borough has control over, or actions in which the Borough will cooperate with outside agencies.

The Borough's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development, including job-training services for low income residents. In addition, the Borough continued to partner with local social service organizations that target low-income residents.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Borough's Land Use and Community Development Department coordinated activities among the public and private agencies, and other organizations in the Borough. This ensured that the goals and objectives of the Five Year Consolidated Plan were addressed by more than one agency. The Land Use and Community Development Department facilitated and coordinated the linkages between these public/private partnerships and developed new partnership opportunities.

Effective implementation of the Five Year Consolidated Plan and Annual Action Plan involved a variety of agencies both in the community and in the region. Coordination and collaboration between agencies was important to ensuring that the needs in the community were addressed. The key agencies that were involved in the implementation of the Plan, as well as additional resources that were available, are described below.

#### **Public Sector:**

- Borough of Chambersburg - Mayor's Office
- Borough of Chambersburg - Borough Manager
- Borough of Chambersburg - Director of Finance
- Borough of Chambersburg - Borough Solicitor
- Borough of Chambersburg - Police Department
- Borough of Chambersburg - Fire Department
- Borough of Chambersburg - Sanitation Department
- Borough of Chambersburg - Emergency Services Department
- Borough of Chambersburg - Code Enforcement
- Borough of Chambersburg - Recreation Department
- Borough of Chambersburg - Parking Traffic and Street Lights Department
- Borough of Chambersburg - Electric Department
- Borough of Chambersburg - Gas Department
- Borough of Chambersburg - Engineering Department
- Franklin County Housing Authority
- Franklin County Veterans Affairs Center
- Chambersburg Hospital

- Franklin County Area Agency on Aging
- USDA Rural Development
- Franklin County Area Development Corporation

**Non-Profit Agencies:**

There were several non-profit agencies that served target income households in the Borough of Chambersburg. The Borough continued to collaborate with these essential service providers. Some of them included:

- Family Care Services
- Occupational Services Inc.
- House of Grace
- ARC of Franklin and Fulton Counties
- Chambersburg Chamber of Commerce
- Head Start
- Chambersburg Memorial YMCA
- United Way of Franklin County

**Private Sector:**

The private sector was an important collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional resources and expertise that were used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offered a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing. The Borough continued to collaborate with the following private sector organizations:

- Small Business Development Center
- Federal Home Loan Bank (FHLB)
- Local Financial Institutions
- Private Housing Developers
- Local Realtors

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The primary responsibility for the administration of the Annual Action Plan was assigned to the Land Use and Community Development Department at the Borough of Chambersburg. This department coordinated activities among the public and private organizations, in their efforts to implement different elements and to realize the prioritized goals of the Annual Action Plan. The Borough was committed to continuing its participation and coordination with public, housing, and social service organizations. The Borough solicited funding requests for CDBG funds. These requests were reviewed and discussed by the Land Use and Community Development Department along with the CDBG committee. Additionally, the Borough of Chambersburg participated in the Franklin County Housing Task Force/Local Housing Options Team which is a collaborative effort between public, private, and nonprofit agencies to share information and accept referrals.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The Borough of Chambersburg continued to monitor and review public policies for discriminatory practices and/or impacts on housing availability throughout this program year. The Borough of Chambersburg funded the following activities during this CAPER period to address the impediments identified in the 2015 Analysis of Impediments to Fair Housing Choice:

- **CD-18-02 Elder Street Reconstruction** – Programmed funds to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)

**CR-40 – Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Borough of Chambersburg Land Use & Community Development Staff had the primary responsibility for monitoring the Borough's Five Year Consolidated Plan and Annual Action Plan and maintained records on the progress toward meeting the goals and the statutory and regulatory compliance of each activity. Service area documentation was maintained along with income surveys. Timeliness of expenditures was achieved through scheduling activities, drawdown of funds, and maintenance of budget spread sheets which indicated the dates of expenditures. Program modifications were considered if project activities were not able to be completed within the allowable time limits of the grant. The Land Use & Community Development Staff was also responsible for the on-going monitoring of any sub-recipients for similar compliance.

The Borough of Chambersburg's Land Use & Community Development Staff has a "monitoring checklist" that was utilized when programs and activities were reviewed. This checklist was developed in accordance with Sub-Part J of 24 CFR, Part 85 "Uniform Administrative Requirement for Grants and Cooperative Agreements of State and Local Governments" and the HUD Community Planning and Development Monitoring Handbook (HUD 6509.2).

CDBG funded activities were monitored periodically, during the construction phase, and a final inspection was performed which detailed the cost benefit and benefit to low- and moderate-income persons. During the on-site inspections, compliance with the local building and housing codes were reviewed. Copies of financial statements and audit reports were required and kept on file. For those activities which triggered Davis-Bacon Wage Rates, employee payrolls were required prior to payments and on-site employee interviews were held. These monitoring standards were required for all Borough administered projects and sub-recipient activities.

For each activity authorized under the National Affordable Housing Act, the Borough of Chambersburg established fiscal and management procedures that ensured program compliance and fund accountability. Additionally, the Department ensured that the reports to the U.S. Department of Housing & Urban Development (HUD) were complete and accurate.

The monitoring process was not a "one-time" event. The process was an on-going system of planning, implementation, communication and following-up.

During this CAPER period, the Borough did not do any monitoring of its subrecipients since the Borough did not fund any subrecipients during this CAPER period.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Borough of Chambersburg placed the CAPER document on public display for a period of 15 days beginning on Wednesday, September 11, 2019 through Wednesday, September 25, 2019. A copy of the Public Display Notice is attached in the CR-80 Citizen Participation Section of this Plan.

The FY 2018 CAPER was on display at the following locations in the Borough of Chambersburg:

- **Borough of Chambersburg**  
**Land Use and Community Development Department,**  
**Community and Economic Development Office**  
100 South 2nd Street  
Chambersburg, PA 17201
- **Coyle Free Library**  
Temporarily located at:  
102 North Main Street,  
Chambersburg, PA 17201
- **Borough of Chambersburg Recreation Center**  
235 South Third Street  
Chambersburg PA, 17201
- **On the website at <http://www.borough.chambersburg.pa.us>**

Attached in CR-80 Citizen Participation section is the Public Display Notice that was published in “The Public Opinion,” newspaper on Tuesday, September 10, 2019 for the required 15-day public comment period, which began on Wednesday, September 11, 2019 through Wednesday, September 25, 2019.

**CR-45 – CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The Borough of Chambersburg has not made any changes to the FY 2015-2019 Five Year Consolidated Plan and its program objectives during this reporting period.

**Describe accomplishments and program outcomes during the last year.**

During this CAPER period, the Borough of Chambersburg expended CDBG funds on the following activities:

- **Public Facilities and Improvements** – \$414,274.03, which is 98.32% of the total expenditures.
- **General Administration and Planning** – \$7,064.35, which is 1.68% of the total expenditures.
- **Total: \$421,338.38**

The Borough of Chambersburg did meet the required 1.5 maximum drawdown ratio. The Borough's ratio was 1.14 as of May 2, 2019.

During this CAPER period, the CDBG program targeted the following with its funds:

- **Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis** – 100%
- **Percentage of Expenditures That Benefit Low/Mod Income Areas** – 100%

During this CAPER period, the Borough achieved the following CDBG accomplishments:

- **Persons Assisted Directly, Primarily By Public Services and Public Facilities** – 233
- **Persons for Whom Services and Facilities were Available** – 2,130

During this CAPER period, the Borough leveraged \$381,984.65 for CDBG Activities based off the PR54 CDBG Community Development Block Grant Performance Profile Report.

During this CAPER period, all of the CDBG funds were used to meet a National Objective. The Borough did not fund any projects that involved displacement and/or relocation with CDBG funds. The Borough did not make any lump sum agreements during this CAPER Period. The Borough did not make any prior year adjustments during this CAPER period.



**CR-50 – HOME 91.520(d)**

The Borough of Chambersburg does not receive a HOME Investment Partnership (HOME) Program entitlement allocation. Therefore, agencies have to apply to the Commonwealth of Pennsylvania for HOME funds. During this CAPER period, the Borough did not receive any HOME funds from the Commonwealth. Not Applicable.

DRAFT

**CR-55 – ESG 91.520(g)**

The Borough of Chambersburg does not receive an Emergency Solutions Grant (ESG) entitlement allocation. Therefore, agencies have to apply to the Commonwealth of Pennsylvania for ESG funds. During this CAPER period, the Borough did not receive any ESG funds from the Commonwealth. Not Applicable.

DRAFT

**CR-60 – HOPWA CAPER Report**

The Borough of Chambersburg did not receive a Housing Opportunities for People with AIDS (HOPWA) Grant as an entitlement community in FY 2018. During this CAPER period, the Borough did not receive any HOPWA funds from the Commonwealth. Not Applicable.

DRAFT

**CR-65 – Section 3 Report**

The Borough submitted the Section 3 Summary Report HUD – 60002 for the Borough of Chambersburg’s FY 2018 CDBG program in the SPEARS System.

DRAFT

**CR-70 – IDIS Reports**

Attached are the following U.S. Department of Housing and Urban Development (HUD) Reports from IDIS for the period from July 1, 2018 through June 30, 2019.

Attached is the following IDIS reports:

- **IDIS Report PR26** – CDBG Financial Summary
- **IDIS Report PR01** – HUD Grants and Program Income
- **IDIS Report PR03** – CDBG Activity Summary Report
- **IDIS Report PR06** – Summary of Consolidated Plans
- **IDIS Report PR23** – CDBG Summary of Accomplishments

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Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2018  
 CHAMBERSBURG , PA

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	349,543.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	1,481.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	351,024.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	414,274.03
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	414,274.03
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	7,064.35
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	421,338.38
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(70,314.38)

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	414,274.03
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	414,274.03
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	349,543.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	349,543.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	7,064.35
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	7,064.35
42 ENTITLEMENT GRANT	349,543.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	349,543.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	2.02%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	2	9	6199145	Elder Street Reconstruction	03K	LMA	\$127,117.65
2017	2	12	6199150	Elder Street Reconstruction	03K	LMA	\$89,910.36
2017	2	12	6217657	Elder Street Reconstruction	03K	LMA	\$139,214.11
2017	2	12	6229953	Elder Street Reconstruction	03K	LMA	\$25,742.53
2018	2	14	6229959	Elder Street Reconstruction	03K	LMA	\$32,289.38
					03K	Matrix Code	\$414,274.03
Total							\$414,274.03

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	1	8	6217654	General Administration	21A		\$7,064.35
					21A	Matrix Code	\$7,064.35
Total							\$7,064.35

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OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR01 - HUD Grants and Program Income

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IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount			
CDBG	EN	CHAMBERSBURG	PA	B15MC420024	\$339,911.00	\$0.00	\$339,911.00	\$339,911.00			
				B16MC420024	\$322,370.00	\$0.00	\$322,370.00	\$304,519.87			
				B17MC420024	\$318,583.00	\$0.00	\$318,583.00	\$254,867.00			
				B18MC420024	\$349,543.00	\$0.00	\$349,543.00	\$32,289.38			
				B19MC420024	\$332,090.00	\$0.00	\$0.00	\$0.00			
				<b>CHAMBERSBURG Subtotal:</b>				<b>\$1,662,497.00</b>	<b>\$0.00</b>	<b>\$1,330,407.00</b>	<b>\$931,587.25</b>
				<b>EN Subtotal:</b>				<b>\$1,662,497.00</b>	<b>\$0.00</b>	<b>\$1,330,407.00</b>	<b>\$931,587.25</b>
				SU	CHAMBERSBURG	PA	B99DC420001	\$648,057.15	\$0.00	\$648,057.15	\$648,057.15
							B00DC420001	\$303,327.00	\$0.00	\$303,327.00	\$303,327.00
							B01DC420001	\$320,456.00	\$0.00	\$320,456.00	\$320,456.00
	B02DC420001	\$319,785.00	\$0.00				\$319,785.00	\$319,785.00			
	B03DC420001	\$324,060.00	\$0.00				\$324,060.00	\$324,060.00			
	B04DC420001	\$331,992.00	\$0.00				\$331,992.00	\$331,992.00			
	B05DC420001	\$305,376.00	\$0.00				\$305,376.00	\$305,376.00			
	B06DC420001	\$267,016.00	\$0.00				\$267,016.00	\$267,016.00			
	B07DC420001	\$262,610.00	\$0.00				\$262,610.00	\$262,610.00			
	B08DC420001	\$252,677.00	\$0.00				\$252,677.00	\$252,677.00			
	B09DC420001	\$258,038.00	\$0.00	\$258,038.00	\$258,038.00						
	B10DC420001	\$288,879.30	\$0.00	\$288,879.30	\$288,879.30						
	B11DC420001	\$228,469.00	\$0.00	\$228,469.00	\$228,469.00						
B12DC420001	\$207,051.25	\$0.00	\$207,051.25	\$207,051.25							
B13DC420001	\$207,631.68	\$0.00	\$207,631.68	\$207,631.68							
B14DC420001	\$203,044.07	\$0.00	\$203,044.07	\$203,044.07							
<b>CHAMBERSBURG Subtotal:</b>				<b>\$4,728,469.45</b>	<b>\$0.00</b>	<b>\$4,728,469.45</b>	<b>\$4,728,469.45</b>				
<b>SU Subtotal:</b>				<b>\$4,728,469.45</b>	<b>\$0.00</b>	<b>\$4,728,469.45</b>	<b>\$4,728,469.45</b>				
<b>GRANTEE</b>				<b>\$6,390,966.45</b>	<b>\$0.00</b>	<b>\$6,058,876.45</b>	<b>\$5,660,056.70</b>				



U.S. DEPARTMENT OF HOUSING AND URBAN  
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IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount			
CDBG	EN	CHAMBERSBURG	PA	B15MC420024	\$0.00	\$0.00	\$0.00	\$0.00			
				B16MC420024	\$132,701.00	\$0.00	\$17,850.13	\$0.00			
				B17MC420024	\$254,867.00	\$0.00	\$63,716.00	\$0.00			
				B18MC420024	\$32,289.38	\$0.00	\$317,253.62	\$0.00			
				B19MC420024	\$0.00	\$332,090.00	\$332,090.00	\$0.00			
				<b>CHAMBERSBURG Subtotal:</b>				<b>\$419,857.38</b>	<b>\$332,090.00</b>	<b>\$730,909.75</b>	<b>\$0.00</b>
				<b>EN Subtotal:</b>				<b>\$419,857.38</b>	<b>\$332,090.00</b>	<b>\$730,909.75</b>	<b>\$0.00</b>
				SU	CHAMBERSBURG	PA	B99DC420001	\$0.00	\$0.00	\$0.00	\$0.00
							B00DC420001	\$0.00	\$0.00	\$0.00	\$0.00
							B01DC420001	\$0.00	\$0.00	\$0.00	\$0.00
	B02DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B03DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B04DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B05DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B06DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B07DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B08DC420001	\$0.00	\$0.00				\$0.00	\$0.00			
	B09DC420001	\$0.00	\$0.00	\$0.00	\$0.00						
	B10DC420001	\$0.00	\$0.00	\$0.00	\$0.00						
	B11DC420001	\$0.00	\$0.00	\$0.00	\$0.00						
B12DC420001	\$0.00	\$0.00	\$0.00	\$0.00							
B13DC420001	\$0.00	\$0.00	\$0.00	\$0.00							
B14DC420001	\$29,515.57	\$0.00	\$0.00	\$0.00							
<b>CHAMBERSBURG Subtotal:</b>				<b>\$29,515.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>SU Subtotal:</b>				<b>\$29,515.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>GRANTEE</b>					<b>\$449,372.95</b>	<b>\$332,090.00</b>	<b>\$730,909.75</b>	<b>\$0.00</b>			



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**PGM Year:** 2016  
**Project:** 0001 - General Administration  
**IDIS Activity:** 8 - General Administration

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 08/16/2017

**Description:**  
 General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC420024	\$64,370.00	\$7,064.35	\$62,866.87
<b>Total</b>	<b>Total</b>			<b>\$64,370.00</b>	<b>\$7,064.35</b>	<b>\$62,866.87</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			



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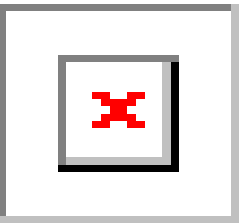
*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

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**PGM Year:** 2016  
**Project:** 0002 - Elder Street Reconstruction  
**IDIS Activity:** 9 - Elder Street Reconstruction

**Status:** Completed 10/16/2018 12:00:00 AM  
**Location:** 518 Elder St Chambersburg, PA 17201-1129

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Street Improvements (03K) **National Objective:** LMA

**Initial Funding Date:** 06/04/2018

**Description:**

Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC420024	\$240,680.00	\$127,117.65	\$240,680.00
<b>Total</b>	<b>Total</b>			<b>\$240,680.00</b>	<b>\$127,117.65</b>	<b>\$240,680.00</b>

**Proposed Accomplishments**

Total Population in Service Area: 1,065  
 Census Tract Percent Low / Mod: 70.42

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2016	During this CAPER period, the Borough worked on the engineer design and construction documents. The construction work will be completed during the FY 2017 CAPER period.	
2017	During this CAPER period, the Borough bid out Phase I of this project and began the construction of Phase I of this multi-phase project. The construction work for Phase I will be completed during the FY 2018 CAPER period.	



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**PGM Year:** 2016  
**Project:** 0003 - United Way - Stepping Forward Works Program  
**IDIS Activity:** 10 - United Way - Stepping Forward Works Program

**Status:** Open  
**Location:** 182 S 2nd St Chambersburg, PA 17201-2544

**Objective:** Create economic opportunities  
**Outcome:** Sustainability  
**Matrix Code:** Employment Training (05H)

**National Objective:** LMC

**Initial Funding Date:** 08/16/2017

**Description:**

Funds to increase the number of Returning to Community Candidates being trained in the Stepping Forward Works Program. Most of these individuals are returning from incarceration, but some may be returning from military duty and having difficulty adjusting. Stepping Forward Works Program guides individuals through problem solving and critical thinking as it pertains to securing solid foundation of support to focus on work training. This is an on the job training program for five different career paths.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC420024	\$17,320.00	\$0.00	\$2,454.00
<b>Total</b>	<b>Total</b>			<b>\$17,320.00</b>	<b>\$0.00</b>	<b>\$2,454.00</b>

**Proposed Accomplishments**

People (General) : 15

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 0 0 0

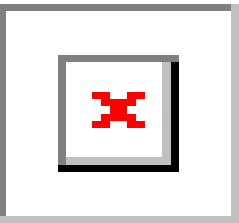
*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2016	During this CAPER period, United Way began marketing this program. Due to timing, they did not have any participants during this CAPER period.	
2017	During this CAPER period, United Way continued to market this program. United Way had three potential applicants interested, but only two continued after initial application. The two applicants will finish this program during the FY 2018 CAPER period.	

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**PGM Year:** 2017  
**Project:** 0001 - General Administration  
**IDIS Activity:** 11 - General Administration

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 10/05/2018

**Description:**  
 General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC420024	\$63,716.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$63,716.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			



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*Income Category:*

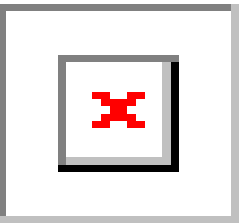
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

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**PGM Year:** 2017  
**Project:** 0002 - Elder Street Reconstruction  
**IDIS Activity:** 12 - Elder Street Reconstruction

**Status:** Completed 6/28/2019 12:00:00 AM  
**Location:** Elder Street Chambersburg, PA 17201

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Street Improvements (03K) **National Objective:** LMA

**Initial Funding Date:** 10/05/2018

**Description:**

Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC420024	\$254,867.00	\$254,867.00	\$254,867.00
<b>Total</b>	<b>Total</b>			<b>\$254,867.00</b>	<b>\$254,867.00</b>	<b>\$254,867.00</b>

**Proposed Accomplishments**

Total Population in Service Area: 1,065  
 Census Tract Percent Low / Mod: 70.42

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2017	The Borough used these multi-year funds to completed phase one of this multi-phase project.	



U.S. Department of Housing and Urban Development  
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**PGM Year:** 2018  
**Project:** 0001 - General Administration  
**IDIS Activity:** 13 - General Administration

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 10/05/2018

**Description:**  
 General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC420024	\$62,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$62,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

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**PGM Year:** 2018  
**Project:** 0002 - Elder Street Reconstruction  
**IDIS Activity:** 14 - Elder Street Reconstruction

**Status:** Open  
**Location:** Elder Street Chambersburg, PA 17201

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Street Improvements (03K)

**National Objective:** LMA

**Initial Funding Date:** 10/05/2018

**Description:**

Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)

**Financing**

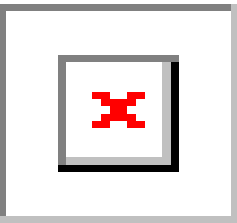
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC420024	\$272,943.00	\$32,289.38	\$32,289.38
<b>Total</b>	<b>Total</b>			<b>\$272,943.00</b>	<b>\$32,289.38</b>	<b>\$32,289.38</b>

**Proposed Accomplishments**

Total Population in Service Area: 1,065  
 Census Tract Percent Low / Mod: 70.42

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2018  
**Project:** 0003 - BOPIC, Inc. - Job Training for Youth  
**IDIS Activity:** 15 - BOPIC, Inc. - Job Training for Youth

**Status:** Open  
**Location:** 530 S Main St Chambersburg, PA 17201-3506

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H)

**National Objective:** LMC

**Initial Funding Date:** 10/05/2018

**Description:**

Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk youths" in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC420024	\$14,600.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$14,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

People (General) : 15

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households:

0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

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<b>Total Funded Amount:</b>	<b>\$990,496.00</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$593,157.25</b>
<b>Total Drawn In Program Year:</b>	<b>\$421,338.38</b>

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U.S. DEPARTMENT OF HOUSING AND  
 URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND  
 DEVELOPMENT

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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Project Estimate
2018 1	General Administration	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	CDBG	\$62,000.00
2	Elder Street Reconstruction	Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)	CDBG	\$272,943.00
3	BOPIC, Inc. - Job Training for Youth	Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk" youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.	CDBG	\$14,600.00

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U.S. DEPARTMENT OF HOUSING AND  
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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Committed Amount
2018 1	General Administration	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	CDBG	\$62,000.00
2	Elder Street Reconstruction	Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)	CDBG	\$272,943.00
3	BOPIC, Inc. - Job Training for Youth	Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk" youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.	CDBG	\$14,600.00

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U.S. DEPARTMENT OF HOUSING AND  
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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn Thru Report Year
2018 1	General Administration	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	CDBG \$0.00
2	Elder Street Reconstruction	Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)	CDBG \$32,289.38
3	BOPIC, Inc. - Job Training for Youth	Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk" youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.	CDBG \$0.00

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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Available to Draw
2018 1	General Administration	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	CDBG	\$62,000.00
2	Elder Street Reconstruction	Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)	CDBG	\$240,653.62
3	BOPIC, Inc. - Job Training for Youth	Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk" youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.	CDBG	\$14,600.00

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U.S. DEPARTMENT OF HOUSING AND  
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PR06 - Summary of Consolidated Plan  
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn in Report Year
2018 1	General Administration	General administrative costs, including staff salaries/benefits, consulting services, preparation of application, annual action plans, environmental review record, CAPERs, advertising, audit, special studies, planning and management.	CDBG	\$0.00
2	Elder Street Reconstruction	Funds will be used to reconstruct Elder Street, from Hood Street to the end. This reconstruction includes installation of storm water improvements, curbing, and sidewalks with ADA curb ramps with detectable warning plates. (Multi-year Activity)	CDBG	\$32,289.38
3	BOPIC, Inc. - Job Training for Youth	Funds will be used to pay staff salaries and student stipends for on-the-job training of youth ages 14 to 16. The program is open to all "at-risk" youths in Chambersburg, PA. Partnerships will be formed with businesses and worksite sponsors to provide youth with employability skills and "soft skills" training essential to competitive employment.	CDBG	\$0.00

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CHAMBERSBURG

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Public Facilities and Improvements	Street Improvements (03K)	1	\$32,289.38	2	\$381,984.65	3	\$414,274.03
	Total Public Facilities and Improvements	1	\$32,289.38	2	\$381,984.65	3	\$414,274.03
Public Services	Employment Training (05H)	2	\$0.00	0	\$0.00	2	\$0.00
	Total Public Services	2	\$0.00	0	\$0.00	2	\$0.00
General Administration and Planning	General Program Administration (21A)	3	\$7,064.35	0	\$0.00	3	\$7,064.35
	Total General Administration and Planning	3	\$7,064.35	0	\$0.00	3	\$7,064.35
Grand Total		6	\$39,353.73	2	\$381,984.65	8	\$421,338.38

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CHAMBERSBURG

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Public Facilities and Improvements	Street Improvements (03K)	Persons	0	3,195	3,195
	Total Public Facilities and Improvements		0	3,195	3,195
Public Services	Employment Training (05H)	Persons	0	0	0
	Total Public Services		0	0	0
Grand Total			0	3,195	3,195

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CHAMBERSBURG

CDBG Beneficiaries by Racial / Ethnic Category

No data returned for this view. This might be because the applied filter excludes all data.

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CHAMBERSBURG

CDBG Beneficiaries by Income Category

No data returned for this view. This might be because the applied filter excludes all data.

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## CR-75 – Fair Housing

### Affirmatively Furthering Fair Housing Overview:

The Borough of Chambersburg utilized its CDBG funds along with other Borough, State, Federal, and private funds to work towards affirmatively furthering fair housing choice in the Borough. The Borough of Chambersburg's FY 2015-2019 Analysis of Impediments to Fair Housing Choice has identified the following impediments, along with the goals and strategies to address those impediments.

**Impediment 1:** Housing Affordability - Decent, safe, sound, and affordable housing remains a high priority to ensure fair housing choice, quality of life, and attractive neighborhoods.

**Goal:** Maintain the supply of decent, safe, sound, and affordable housing targeted to lower income households, both renters and owners.

**Strategies:** In order to meet this goal, the following activities and strategies should be undertaken:

- **1-A:** Maintain the supply of available decent, safe, and affordable housing through rehabilitation and new construction.
- **1-B:** Maintain homeownership opportunities for LMI households by promoting available housing and housing counseling, as well as down payment and closing cost assistance.
- **1-C:** Maintain and strengthen an effective property maintenance inspection and enforcement program in the Borough.
- **1-D:** There is a need for affordable rental housing that is decent, safe, and sanitary, especially for the elderly and disabled.

**Impediment 2:** Housing Accessibility - There appears to be an unmet need for housing that is accessible to the older population and persons with disabilities.

**Goal:** Increase the supply of housing that meets the accessibility, visitability, and quality of life needs of the older population and persons with disabilities.

**Strategies:** In order to meet this goal, the following activities and strategies should be undertaken:

- **2-A:** Increase the supply of accessible owner-occupied and renter-occupied housing by providing assistance to support the removal of architectural barriers.
- **2-B:** Enforce building codes to ensure that new multifamily construction meets the accessibility provisions of the Fair Housing Act.
- **2-C:** Promote education and awareness of the requirements for reasonable accommodations for persons with disabilities and the elderly in rental housing.

**Impediment 3:** Fair Housing Education, Advocacy, Monitoring, and Enforcement - As in any community, there is a lack of awareness of the rights and responsibilities under the Fair Housing Act and a need to continually monitor and enforce the Fair Housing Act.

**Goal:** Increase the knowledge and awareness of the rights of individuals and the responsibilities of building owners in regard to the Fair Housing Act through educational advocacy, monitoring, and enforcement to eliminate discrimination in housing and providing fair housing choices for all individuals and families.

**Strategies:** In order to meet this goal, the following activities and strategies should be undertaken:

- **3-A:** Support educational and training programs concerning the rights and responsibilities covered by the Fair Housing Act.
- **3-B:** Support local efforts to strengthen efficient and effective fair housing monitoring, investigation, testing, and enforcement strategies.
- **3-C:** Support the delivery of fair housing advocacy services to at-risk groups and victims of housing discrimination.
- **3-D:** Promote the delivery of financial literacy counseling for LMI and minority households to combat predatory and subprime lending practices.
- **3-E:** Promote “English as a Second Language” (ESL) to minorities and immigrants who need language assistance in dealing with landlords, financial institutions, and realtors.

**Impediment 4:** Accessibility of Public Facilities - The accessibility of public facilities remains a fundamental quality of life issue for most communities, especially for the older population, and persons with disabilities.

**Goal:** Maintain and continue to upgrade Borough facilities, public spaces, and sub-recipient facilities to make them accessible to persons with disabilities.

**Strategies:** In order to meet this goal, the following activities and strategies should be undertaken:

- **4-A:** Continue to fund improvements and upgrades at public and community facilities to remove architectural barriers.
- **4-B:** Continue to monitor any accessibility constraints in the Borough facilities and managed public spaces utilizing both Federal and capital improvement funds to remove any potential architectural barriers.
- **4-C:** Evaluate the accessibility constraints of all sub-recipient and allied organizational facilities and assist these organizations to obtain funds for capital improvements to remove any existing architectural barriers.

**CR-80 – Citizen Participation**

The following pages include the public display notices. The “Draft” CAPER was advertised in “The Public Opinion,” newspaper on Thursday, September 5, 2019 for the required 15-day public comment period, which began on Wednesday, September 11, 2019 until Wednesday, September 25, 2019.

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**BOROUGH OF CHAMBERSBURG, PENNSYLVANIA  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**NOTICE OF DISPLAY OF THE C.A.P.E.R.**

**FY 2018 CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT (C.A.P.E.R.)**

In accordance with Title I of the National Affordable Housing Act of 1990, P.L. 101-625, the Borough of Chambersburg has prepared its Fiscal Year 2018 Consolidated Annual Performance and Evaluation Report (C.A.P.E.R.) for its Community Development Block Grant Program (CDBG). This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households through various federal funding programs during Fiscal Year 2018 (July 1, 2018 through June 30, 2019).

The Borough of Chambersburg intends to submit the FY 2018 C.A.P.E.R. to the U.S. Department of Housing and Urban Development on or before September 28, 2019.

Copies of the FY 2018 C.A.P.E.R. are available for public viewing beginning Wednesday, September 11, 2019 through Wednesday, September 25, 2019 at the following locations:

Borough of Chambersburg  
Land Use and Community Development Department,  
Community and Economic Development Office  
100 South 2nd Street, Chambersburg, PA 17201

Coyle Free Library  
Temporarily located at:  
340 North Second Street, Chambersburg, PA 17201

Borough of Chambersburg Recreation Center  
235 South Third Street, Chambersburg PA, 17201

On the website at <http://www.borough.chambersburg.pa.us>

All interested persons are encouraged to review the FY 2018 C.A.P.E.R. Written comments on the C.A.P.E.R. will be considered until Wednesday, September 25, 2019. Written comments should be addressed to Mr. Phil Wolgemuth, Assistant to the Borough Manager/Land Use Development Director, Borough of Chambersburg, 100 South Second Street, Chambersburg, PA 17201.

Mr. Heath E. Talhelm, President of Town Council